

**CROOKED RIVER RANCH WATER COMPANY
QUARTERLY MEETING OF BOARD OF DIRECTORS
NOVEMBER 13, 2019 – CRRWC Boardroom
MINUTES**

I. The meeting was called to order at 3:06 PM by President Nathan Russell in the Crooked River Ranch Conference room. Roll was called, and those present were: President Nathan Russell, Vice President Jim Hussey, Secretary/Treasurer Sherry Loster, Board Member Archie McCawley, Board Member Steven Proffitt, and General Manager Frank Day. There were no members of the community present at the meeting.

II. APPROVAL OF MINUTES

President Nathan Russell then called for the approval of the meeting minutes from the August 14th, 2019 board meeting. **Jim Hussy made the motion to approve the minutes from the August meeting, seconded by Archie McCawley. Vote was taken, and motion carried.** Nathan Russell then called for the approval of the meeting minutes from the October 30th, 2019 special board meeting. **Jim Hussy made the motion to approve the minutes from the October meeting, seconded by Archie McCawley. Vote was taken, and motion carried.**

III. TREASURER'S REPORT

Sherry Loster then presented the Financial Report for January through October 2019 as follows:

Revenue

Water Sales:	\$771,200
Misc. Service Revenue:	\$11,499
Cross Connection:	\$25,744
Cell Tower Rent:	\$63,414
Total Revenue:	\$871,857

Expenses Total:	\$653,627
Deposits to Savings Accounts:	\$277,560
Net Income:	\$218,230

Year to Date

Contingency Fund Balance:	\$457,936
Loan Payment Reserve Balance:	\$332,821

Nathan Russell then asked for a motion to be made to accept the financial report as presented. **Archie McCawley made the motion to accept the financial**

report as presented, and Jim Hussy seconded. Vote was taken, and motion carried.

IV. OLD BUSINESS

A. Memorandum Of Understanding

Frank Day reported on the status of the MOU between the Homeowners Association (HOA) and the Water Company. The Water Company had offered the HOA a deal where they would receive a set payment of \$6,300 a year until the Water Tower was paid off. The HOA came back with a counteroffer, which was no different from what they've offered in the past. The Water Company formally rejected the HOA's counteroffer on November 12th, 2019. Frank noted that the HOA had not formally rejected The Water Company's offer yet, they have until the 18th of November to either accept or decline the offer. Frank then said that he is hoping to get a letter out to the members and inform them of the current situation. Frank is hoping to get the letter out sometime in December, in a special mailing to the members.

B. Contract Review With Avion

After reviewing the contract with Avion, it was found that the current pace of locates each month uses all of the \$2,000 a month in the contract. Frank reported that there will be no changes to the contract with Avion.

V. NEW BUSINESS

A. Draft Budget Proposal 7.1.

7.1.1.- 2020 Remote pressure monitoring purchase approval:	\$2,500
7.1.2.- 2020AMR Meter purchase approval:	\$55,391
7.1.3.- 2020 3" GPS purchase approval:	\$5,550
7.1.4.- 2020 Multiple Computer replacement purchase approval:	\$3,000

Nathan Russel then asked for a motion to be made to approve all or a portion of the above purchases. **Jim Hussey made the motion to approve all the above purchases, seconded by Sherry Loster. Vote was taken, and motion carried.**

VI. OPERATIONAL UPDATE

A. Water Tank Cleaning and Inspection Results

General Manager Frank Day reported that the Water Tower tank cleaning and inspection by Landmark in September went very well. Landmark said that the inside of the tank was one of the best they have seen for being a 3-year warranty. Frank noted that he did miscalculate the rate at which he could drain the water from the tank, which dropped the pressure over on SW Deer Crossing Place. Frank said that otherwise, everything went well and that the next tank cleaning and inspection will take place in 5 years.

B. New Repair Sleeve

Frank said that these repair sleeves will cover an old coupler without having to turn the water off. An 8” sleeve costs \$1,000 and a 6” costs \$800.00, and they come from New York. The repair sleeves are big, heavy, and expensive, but the Water Company does not have to turn off the water. Frank is hoping to keep 1-2 of each sleeve on the shelf for future repairs.

VII. MEMBER COMMENT PERIOD

None.

VIII. MEETING ADJOURNED

There being no further business, the meeting was adjourned by President Nathan Russell at 3:24 PM on November 14, 2019.