

**CROOKED RIVER RANCH WATER COMPANY
QUARTERLY MEETING OF THE BOARD OF DIRECTORS
August 10, 2022 – In the CRRWC Conference Room**

I. CALL TO ORDER

The meeting was called to order by President Nathan Russell at 3:00 PM on Wednesday, August 10, 2022. Roll was called, and those present were, President Nathan Russell, Vice President Jim Hussey, and General Manager Frank Day, Judy Lake, Steven Proffitt. Board Member Archie McCawley was absent from the meeting. There were no members of the community present today.

II. APPROVAL OF MINUTES

President Nathan Russell then called for a motion to approve the Minutes from the May 18, 2022, Board Meeting. **Jim Hussey motioned to approve the minutes from the May 18, 2022 Board Meeting. Judy Lake seconded. A vote was taken, and the motion was carried.**

III. ADDITIONS TO THE AGENDA

President Nathan Russell then asked if there were any additions to the agenda today. Frank Day said that there would be one addition regarding the virtual server.

IV. TREASURER'S REPORT

Secretary/Treasurer Judy Lake presented the Financial Report for January through April 2022.

Revenue

Water Sales:	\$501,466
Misc. Service Revenue:	\$5,545
Cross Connection:	\$1,343
Lease Revenue:	\$14,700
Total Revenue:	<u>\$523,054</u>

Expenses Total:	\$342,547
Deposits to Loan/Contingency:	\$353,828
Net Income:	<u>\$180,507</u>

Year to Date

Contingency Fund Balance:	\$353,828
Loan Payment Reserve Balance:	\$245,748

President Nathan Russell then asked for a motion to approve the Financial Report. **Jim Hussey made the motion to approve the Financial Report. Judy Lake seconded him. Vote was taken, and the motion was carried.**

V. OLD BUSINESS

A. The SRD Sundown Canyon, (Provide the latest report from SRD)

General Manager Frank Day reported that there is no new report. There was an SRD

meeting?
members present today have agreed that

The Board

B. T-Mobile amendment to the lease agreement for the generator has been signed and they will start work on August 16.

The lease agreement was signed and they agreed to pay roughly a \$1,000.00 more a month than what they are currently paying. That's incremental, it goes up every five years. Two years from now it goes up \$1,100.00. See details in the contract. They will start work on August 16. Nathan Russel: Is there a scope of the duration of the project? Frank Day: No there is not at this time.

VI. NEW BUSINESS

A. Cascade Integration and Development will be doing a security system upgrade to the SCADA system. \$14,000.00 have been allotted to this project.

They will be taking our system that controls our infrastructure and putting in a new higher end firewall to protect against bots and viruses and adds a couple more layers of protection. Project will be started approximately next week (week of August 15)

How often does it need to be updated? Frank Day: When a new update is made available. They put the update package together? Frank Day: No the company that makes the firewall makes the updates.

B. Server Upgrade.

Do we replace the server on premise or a virtual server off premise. The cost is very comparable. About \$400.00 cheaper for a virtual server. There are many advantages of a virtual server. The first and for most being security. The cloud has much more security built into it. The cloud is available from anywhere. Won't have to be in the office. Information is safe from in office damages, for example a fire. Also more power efficient. **Nathan Russel made a motion to approve the new virtual server project for \$8,500.00. \$6,500.00 will be paid in contingency and \$2,000.00 will be paid from operating. A vote was taken, and the motion was carried.**

VII. OPERATIONAL REPORT

A.

We have hired a new customer service person. Her name is Vanessa. She will be starting on August 15. She lives locally in CRR. The job listing is still posted until we are confident that the position is filled.

VIII. GENERAL SYSTEM MAINTAINANCE

Valve turning:

Routine maintenance on Shad West and Shad East PRV vaults:

Air release inspections:

5 backflow installs for new customers:

IX. MEMBER COMMENT PERIOD

No additional comments

X. ADJOURNMENT

The Board Meeting was adjourned at 3:13 PM on Wednesday, August 10, 2022.