

# CROOKED RIVER RANCH WATER COMPANY

## February Board Meeting Minutes

February 15, 2023  
CRRWC Board Room

### Call to Order:

President Nathan Russell called the meeting to order at 15:00 hours.

### Roll Call:

- |   |  |
|---|--|
| <input type="checkbox"/> Nate Russell   | <input type="checkbox"/> Jim Hussey                  |
| <input type="checkbox"/> Carina Soubiea | <input type="checkbox"/> Dale Wiley                  |
| <input type="checkbox"/> Kyle McClintic | <input type="checkbox"/> Frank Day (General Manager) |

### Additions to the agenda

- No Additions

### November 2022 Board Meeting Minutes

- **Motion:** Moved by Jim Hussey and seconded by Dale Wiley to approve the minutes of November 22, 2022. **Motion passed.**

### Treasurer's Report (Carina)

#### **REVENUE**

Water Sales:	\$ 979,250
Misc. services Revenue:	\$ 11,976
Lease Revenue:	\$ 19,630
<b>TOTAL REVENUE:</b>	<b>\$ 1,015,402</b>

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Expenses Total:	\$ 1,110,812
Deposit to Loan/Contingency:	\$315,224

#### **NET INCOME:**

Year to Date

Contingency Fund Balance	\$344,085
Loan Payment Reserve Balance:	\$175,224

- **Motion:** Moved by Dale Wiley and seconded by Jim Hussey to approve the financial report as presented. **Motion passed.**

### Old Business

#### Sundown Canyon SRD

- Frank attended the February meeting for the SRD and was informed the topic was going to be tabled to a later date - TBD.

#### SCADA Upgrades

- Frank stated the SCADA security system upgrades were almost complete and should be done shortly.

### Avion Services Discontinued

- Frank stated that we have discontinued using Avion's services. To continue to provide good service to our customers, we have hired 2-field techs; we have purchased 2-service trucks, a Dump truck, a Mini Excavator, and the necessary tools required.

### New Business

#### BUDGET 2023-002

- Motion to accept 2023 Budget- moved by Carina Soubiea and seconded by Dale Wiley. **Motion passed.**
- Motion to submit Public Utilities Commission Rate Application and have GM Frank Day take all steps to process the Rate Case. Jim Hussey moved to approve and was seconded by Dale Wiley. **Motion passed.**

### Operational Report

- Torrey/field tech leaving March 1<sup>st</sup>, search for replacement immediately.
- Roy Razor-Field Supervisor passed Water Distribution 2 Certifications.
- Safety lights and identification stickers have been put on all equipment.

### WORK FOCUS

- Building/Shop Maintenance
- Wells and Cistern Maintenance
- Valve turning and GPS Locating
- Air Release inspections
- Backflow installs for New Owners
- Through the lid nodes being installed

### Member Comment Period

There were no members of the community present today.

### Meeting Adjourned

The meeting was adjourned at 15:12 hours on Wednesday February 15, 2023.